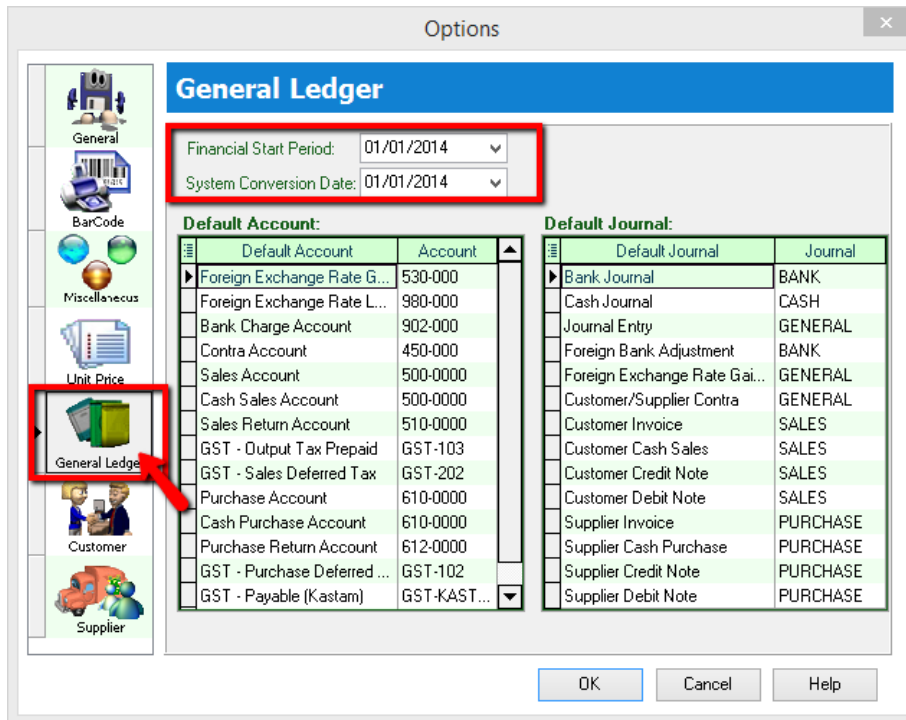


This guideline is to guide how to setting if your first year account is more than 12 month , below example given is first year account in 18 months.

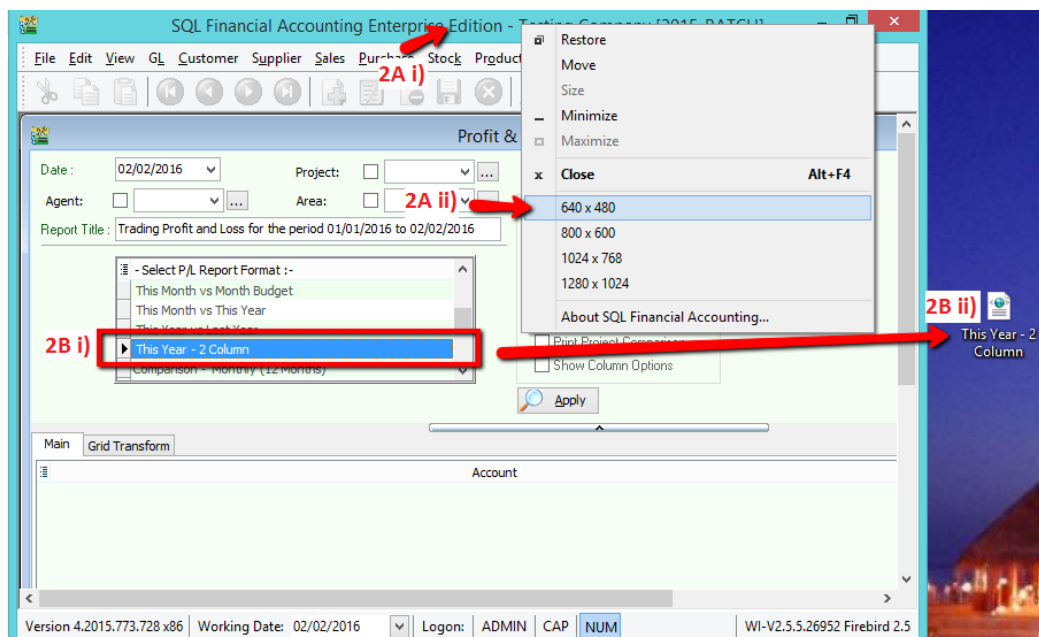
First financial period will in 18 month which is from 1st July 2014 to 31st December 2015.

You are advise to set your financial start period and system conversion date as below.

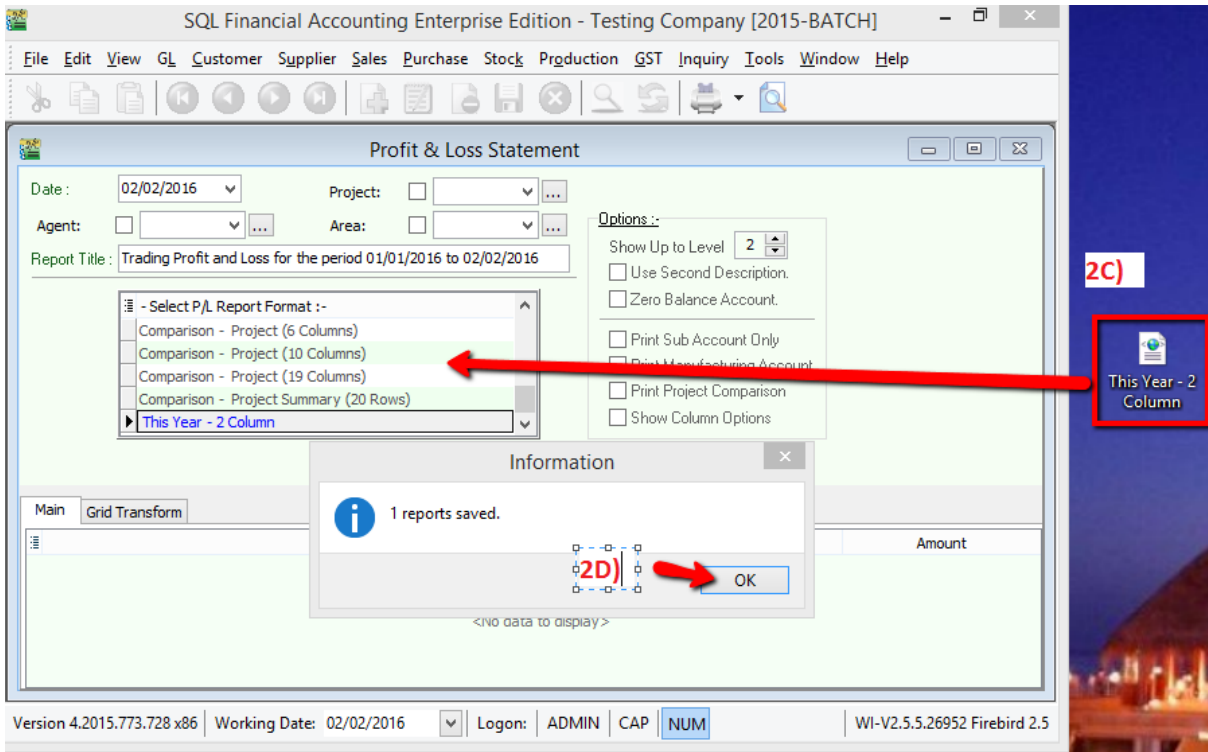
- 1) Go Tools > Option > General Ledger > setting your financial start period and system conversion date as 1/1/2014, so in the following year, you do not need to run year end to set again your financial start period & System conversion date.



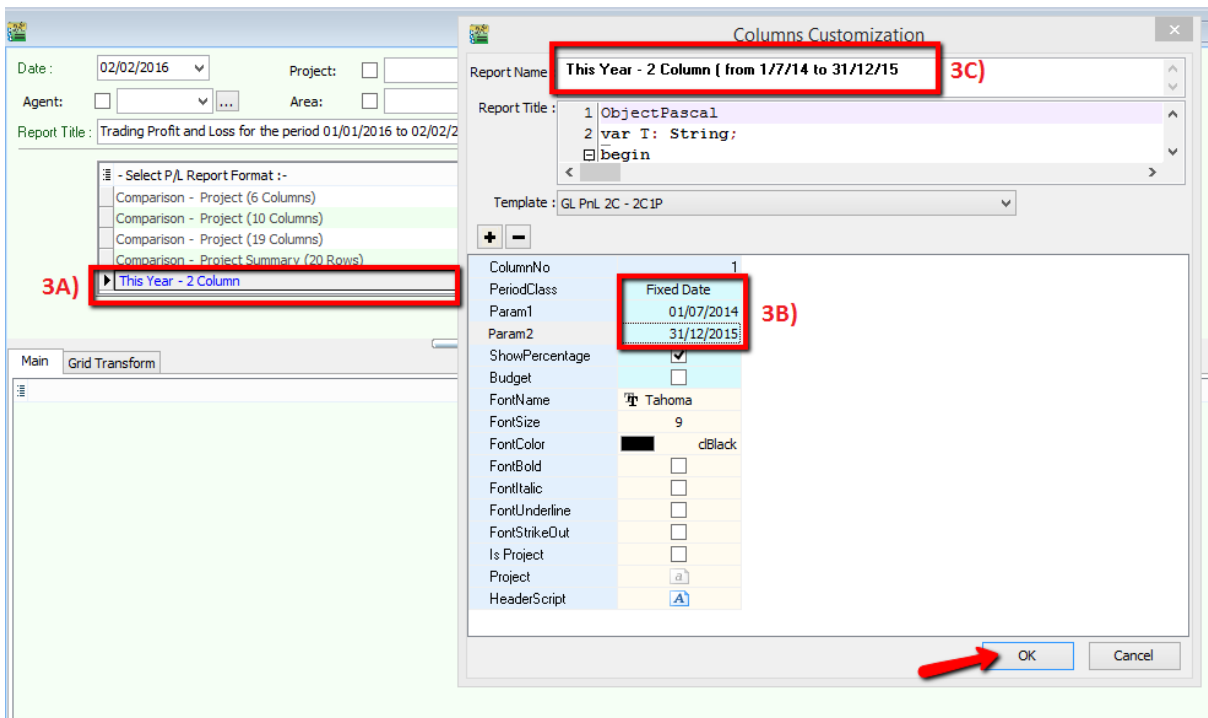
- 2) You can follow below step to setting your profit & loss statement print in 18 months which is from 1st July 2014 to 31st December 2015.



- 2A i & 2A ii) right click as pointed , select 640 x 480 to smaller your SQL Screen
- 2B i & 2B ii) highlight report name "this year-2column" click and drag it to desktop



- 2C) From desktop click the report “This Year-2Column” drag it back to SQL report section.
- 2D) Click ok



- 3A) Double click on the new report name “ This year 2 column” in blue color .
- 3B) Change Period Class to Fixed Date
 - Param 1 = Date from eg 1/7/2014
 - Param 2 = Date to eg 31/12/2015
- 3C) You can insert a report name for you easy to differentiate .